



CONFIDENTIAL RECOMMENDATION FORM
Current English Teacher
for applicants to Grades Seven through Nine

Name of applicant: _____ Application for grade: _____

Fay School is a junior preparatory school comprised of 475 students. Day students are enrolled in Kindergarten through grade nine, and boarding students are enrolled in grades 7-9. Our children come from many different towns, states, and countries. We offer a broad, balanced, and challenging academic program and a wide range of competitive sports, arts, and extracurricular activities. Although Fay may have interviewed this applicant, the Admission Committee depends upon and values personal assessments in its application review process. We are grateful to you for candidly sharing your thoughts with us. Please be assured that all information will remain confidential and will not be kept as part of the student's permanent record.

Current grade average: _____

What is the title of your course? _____

Is this an honors or advanced course? _____

What major units will be covered in the course this year? _____

Please evaluate the applicant's performance in the following areas:

	<i>above grade level</i>	<i>consistent with grade level</i>	<i>below grade level</i>
Vocabulary			
Oral	☐	☐	☐
Written	☐	☐	☐
Reading			
Independence	☐	☐	☐
Accuracy	☐	☐	☐
Capacity for drawing appropriate inferences	☐	☐	☐
Ability to move from literal to figurative	☐	☐	☐
Writing			
Sentence structure	☐	☐	☐
Clarity of style	☐	☐	☐
Ability to organize ideas logically	☐	☐	☐
Spelling	☐	☐	☐
Punctuation	☐	☐	☐
Creativity	☐	☐	☐
Grammar			
Parts of speech	☐	☐	☐
Parts of sentence	☐	☐	☐

Please discuss the applicant's overall performance in relation to ability. _____

Please indicate any activities in which you know the applicant has participated with distinction. _____

Please speak to the applicant's study habits and overall organizational skills. _____

Does the applicant have any significant behavioral patterns that might interfere with work at Fay? _____

How does the applicant respond to peers? To adults? _____

How would you describe the applicant's strengths and weaknesses? _____

Please rate the applicant in the categories listed below:

	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>n/a</i>
Integrity	☐	☐	☐	☐	☐
Eagerness to learn	☐	☐	☐	☐	☐
Concern for others	☐	☐	☐	☐	☐
Leadership	☐	☐	☐	☐	☐
Emotional stability	☐	☐	☐	☐	☐
Enthusiasm/Energy	☐	☐	☐	☐	☐
Sense of humor	☐	☐	☐	☐	☐
Rank in your class	☐	☐	☐	☐	☐
Class participation	☐	☐	☐	☐	☐
Taking initiative	☐	☐	☐	☐	☐
Consistency of performance	☐	☐	☐	☐	☐
Consistency of effort	☐	☐	☐	☐	☐
Consistency of positive conduct	☐	☐	☐	☐	☐
Responsibility with regard to homework	☐	☐	☐	☐	☐
Ability to work cooperatively in groups	☐	☐	☐	☐	☐

I recommend this applicant for	<i>strongly</i>	<i>moderately</i>	<i>with reservation</i>	<i>not at all</i>
Academic promise	☐	☐	☐	☐
Personal qualities	☐	☐	☐	☐

Name (please print) _____ Title _____ Date _____

Employer _____ Phone _____ Email _____

School/Address _____

I have known this child for _____ years _____ months. My relationship has been that of _____

May we contact you for further information about this candidate? ☐ Yes ☐ No

Please send this completed form directly to Fay School's Office of Admission at 48 Main Street, Southborough, MA 01772.

You may also submit via email to admission@fayschool.org or via fax to 508.481.7872.

Thank you! The information you have provided on this applicant is confidential and will enable a more informed decision.