

Welcome to Fay! Orientation for Upper School Boarding Students

Tuesday, September 8, 2026

9:00 - 11:00 am & 1:00 - 3:00 pm:

Boarding Student Registration

Upjohn Building

9:00 am - 11:00 am New boarding students **ONLY**

1:00 pm - 3:00 pm Returning boarding students

Check in at the Upjohn Building to hand in your travel documents and passports, check in with the Health Office to ensure all of your required health forms are completed, and get your dorm assignments. Beds in dorm rooms are pre-assigned, so there is no need to arrive before your scheduled time. *Please note that the dress code for all orientation day activities is play dress.*

9:00 - 1:00 pm: Explore Campus

Please enjoy our campus and these optional events.

• Shop at Mooseduds! *Camp Dining Room Building, floor below dining room, 8:00 - 11:00 am*

Check out the selection at Mooseduds, Fay School's gently-used clothing resale shop. Mooseduds sells Fay dress code clothing for children in Kindergarten through grade nine, including blazers (for boys and girls), dress shirts, skirts, belts, and ties.

• Morty's Trading Post *Wellness Center, 9:00 - 11:00 am*

Help us support sustainability at Fay by checking out Morty's Trading Post, our on-campus collection of gently-used dorm supplies and furnishing available for free or at significantly reduced prices. You'll find hangers, lamps, storage solutions, and more!

• Group Tour of Campus *departing from Fay House 11:00 am*

This 50-minute tour includes visits to classrooms, Harris Theater, Harlow Gym, and the Village Dorms.

• School Store *Picardi Art Center (Upjohn Building)*

Apparel and school supplies are available in our School Store, which will be open 9:00 am - 6:00 pm. *Note that new students will learn their color team assignments on September 18.*

• Meet the Families Association *Picardi Art Center lobby*

Meet representatives from the Families Association, learn about ways you can get involved, and sign up to help!

• Open Office Hours

Drop in to meet administrators and staff members and ask any individual questions.

• Director of Equity & Inclusion (11:00 am - 1:00 pm, 2:00 - 4:00 pm) *Root 210*

Meet Jill Anthony, Fay's Director of Equity and Inclusion.

• Health & Counseling (11:00 am - 4:00 pm) *Wellness Center*

Meet our Health Office and Counseling staff, drop off medications, and ask any individual questions.

• Learning Services (11:00 am - 4:00 pm) *Root 111B*

Meet Amy Mohn, Fay's Director of Learning Services, and ask any individual questions. *Please note that Learning Services drop-in hours are for brief, informal check-ins. Learning Services faculty will be happy to schedule in-depth meetings after September 14.*

11:30 am - 1:00 pm: Lunch Dining Room

Buffet lunch will be available to boarding parents and their families.



1:00 - 3:30 pm: Upper School New Student Orientation *Mars Room*

Grade-level activities for ALL 7th graders and NEW 8th and 9th graders

Meet your classmates and prepare for the first day of school. Grade deans and faculty members will tour campus and facilitate team-building activities. ALL students new to the Upper School should attend. Please note that this event is for students only, and that dress code for all orientation activities is play dress.

1:00 - 2:00 pm: Upper School New Family Orientation *Harris Theater*

Parents, guardians, and family members of ALL students new to the Upper School (all 7th graders, new 8th and 9th graders) will meet with Head of Upper School Jake Sumner in Harris Theater.

2:00 - 3:30 pm: Explore Campus

While students are finishing their orientation, families are welcome to tour our campus, do some shopping, or grab a cold drink and check email!

- **Group Tour of Campus** departing from Fay House 2:00 pm
- **Shop at Mooseduds!** *Camp Dining Room Building*
- **School Store** *Picardi Art Center (Upjohn Building)*
Open until 6:00 pm.
- **Student Lounge** *Bottom floor of Dining Room Building*
Refreshments will be available in our Student Lounge.
- **Package Pickup** *Wellness Center*
- **Storage Pickup** *Individual Dorms* - golf carts will be available to facilitate moves.

3:45 - 4:30 pm: Grade-Level Meetings for All Students and Families

At this **required** meeting, all new and returning Upper School students and their families will meet with their grade-level deans to hear important information about the upcoming school year.

Grade 7 with Emma Willson, Grade 7 Dean
Primary Multipurpose Room

Grade 8 with Zoe Townsend, Grade 8 Dean
Harris Theater

Grade 9 with Courtney Sargent, Grade 9 Dean
Mars Room

4:30 - 5:30 pm: Goodbyes/Grade-Level Dean Meetings

After the grade-level meetings, all Upper School students will stay with their Grade Deans and the orientation leaders to meet as a class and continue orientation games and introductory activities. Family members will say their goodbyes and proceed to the Sunken Garden for a Family Reception.

4:30 - 5:30 pm: Reception for Upper School Families *Sunken Garden*

Questions? Please contact Jill Katinas, Upper School Office Manager, at jkatinas@fayschool.org or 508-490-8240.



Advisory

Each advisory group in the Upper School is composed of approximately eight students and one teacher. They sit together for Morning Meeting on Monday, Wednesday, and Friday, and they meet on Tuesday and Thursday mornings, Monday afternoons, and other times throughout the school year. Your child's advisor is the primary point of contact for information about your child's academic progress and well-being at Fay. Advisors can answer questions and generally help parents find the information they need.

Class Deans

The Class Deans work closely with the Head of Upper School, teachers, the Service Learning Coordinator, dorm parents, and advisors to attend to the academic, social, and emotional needs of individual students and the class as a whole. Each Class Dean leads or participates in grade-specific leadership programs, serves as a point of contact for students and parents, and participates in academic alert and disciplinary meetings as needed. The Class Deans for the 2026-2027 school year are:



Grade 7:

Emma Wilson
ewilson@fayschool.org



Grade 8:

Zoë Townsend
ztownsend@fayschool.org



Grade 9:

Courtney Sargent
csargent@fayschool.org

Upper School Program

Please contact the Upper School Office for day to day questions and for information about the Upper School Program.



Jake Sumner

Head of Upper School
jsumner@fayschool.org
508.490.8240



Joe Buteau

Assistant Head of Upper School
jbuteau@fayschool.org
508.490.8350



Jill Katinas

Upper School Office Manager
jkatinas@fayschool.org
508.490.8243

Residential Life

The Residential Life Office is a resource for parents of boarding students and can answer questions about the logistics of traveling to and from Fay, services for student transportation, dorm life, laundry, mailing packages, family visits to campus and more. The offices can provide guidance about passports, I-20s, visas, and other documents required by SEVIS and DHS.



Anna Marchand

Director of Residential Life
amarchand@fayschool.org
508.490.8245

Duty Administrator

A Duty Administrator (DA) is on-call after 4:30 p.m. on weekdays and throughout weekends. You can reach the DA at 508.490.8245.

Equity and Inclusion



Jill Anthony
Director of Equity and Inclusion
janthony@fayschool.org
508.490.8288

Student Billing & Smart Tuition Questions:



Paul Hubbard
Controller
phubbard@fayschool.org
508.490.8212

Health & Wellness

Please contact the Health Office for questions regarding your child's health and wellness and to answer questions about completing required health forms.

Health Office Main Number: 508.490.8228



Camilla King
Head Nurse
cking@fayschool.org
508.490.8228



Shannon Dugger
Director of Counseling Services
sdugger@fayschool.org
508.490.8429

Secondary School Counseling

The Secondary School Counseling Office works with 9th and 8th grade parents and students throughout the secondary school search and admission process, including SSAT and TOEFL testing.



Courtney Sargent
Director of Secondary School Counseling
csargent@fayschool.org
508.490.8371



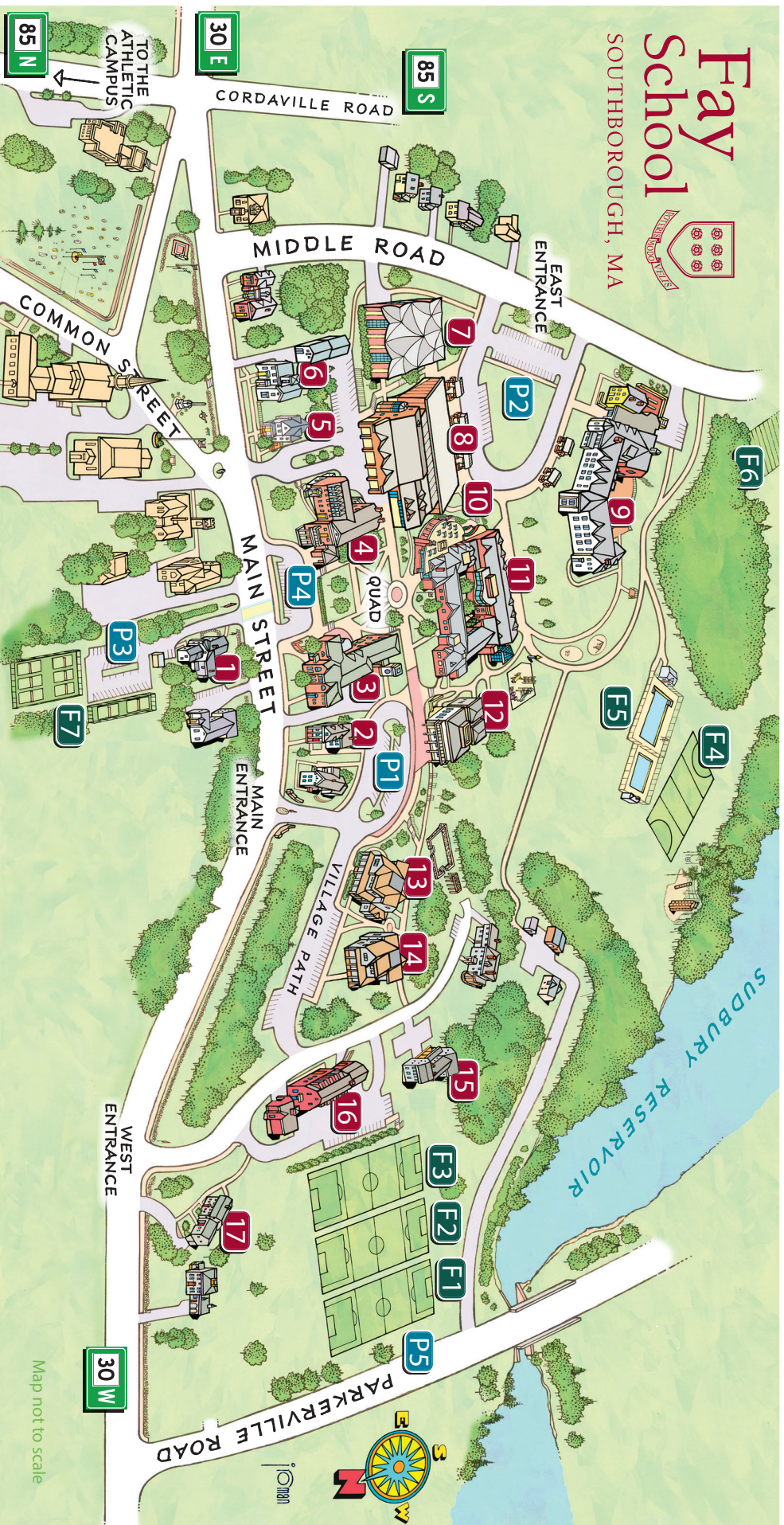
Josh Pierson
Associate Director of Secondary
School Counseling
jpierson@fayschool.org
508.490.8216



Deb Smith
Assistant Director of Secondary
School Counseling
dsmith@fayschool.org
508.490.8357

Fay School

SOUTHBOROUGH, MA



BUILDINGS

For meetings with admissions officers, check in at Fay House (2). All other guests please visit the Reception Desk in the Root Academic Building (11).

- 1 **Brackett House**
 - Office of Advancement
 - Brackett House Conference Room
- 2 **Fay House**
 - Office of Admission
 - Fay House Conference Room
- 3 **Steward Dormitory**
 - Wellness Center
 - Health Office
 - Auxiliary Programs
- 4 **Camp Family Dining Room Building**
 - Top Floor Girls
 - Sixth Form Girls
 - Moosedsuds
 - Student Lounge
- 5 **Webster House**
- 6 **East House**
- 7 **Reinke Building**
- 8 **Harris Events Center**
 - Harlow Gym
 - Harris Theater
 - Mairs Room
- 9 **Primary School**
 - Early Learning Center

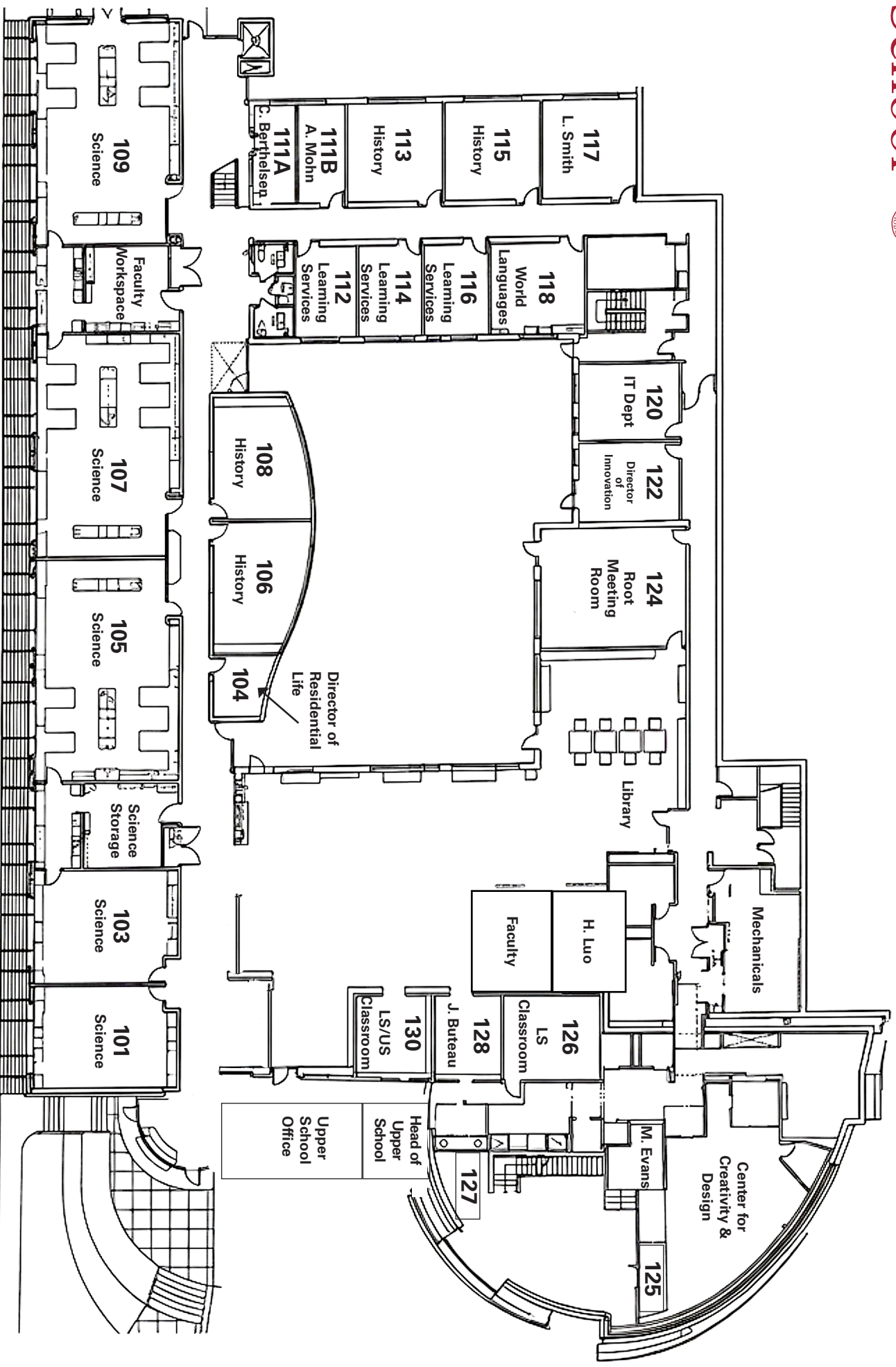
ATHLETICS

- F1 **Sharp Field**
- F2 **Robinson & O'Rourke Field**
- F3 **Ting Field**
- F4 **MacAusland Field**
- F5 **Swimming Pools**
- F6 **DCR Fields**
- F7 **Tennis Courts**

The Fay School Athletic Campus is located 1.5 miles north of the Main Campus, at 185 Mill Street in Marlborough.

PARKING

- P1 **Upjohn Circle**
- P2 **Harlow Circle**
- P3 **Brackett House Lot**
- P4 **Camp Family Dining Room Building Lot**
- P5 **Parkerville Fields Parking**



Root Building Map Second Floor

